Virtual Workflow Diagram

Client calls for services → **Intake Dept** — **Verifies insurance** → **Admin Dept**

Assigns to Therapist

Service Request form → **Therapist**

Documents sent to billing

MDT Dept ← **Billing Dept** ← Comprehensive Assessment form

← Treatment Plan form

← Progress note form

MDT Review form — **Documents reviewed for quality assurance** → **Client Record**